The college will make reasonable accommodations for students with documented disabilities. Students wishing to receive accommodations must contact the Office of Disability Services at (979) 532-6384; located in the Pioneer Student Center, Room 313, at the Wharton campus. Students must request accommodations from the Office of Disability Services prior to each semester. Please note that accommodations provided are not retroactive.

**Misconduct for which discipline may be administered at WCJC includes, but is not limited to, cheating, plagiarism, or knowingly furnishing false information to the college (plagiarism and cheating refer to the use of unauthorized books, notes, or otherwise securing help in a test, copying tests, assignments, reports, or term papers).**
TEXTBOOK

SUPPLIES NEEDED FOR CLASS
Textbook kept in a large 3 ring binder (2 inch) for handouts and class assignments (*bring to class each meeting*), folder for written assignment, 882E Scantrons for scheduled exams, two No. 2 pencils for examinations, note taking materials for class (pens, spiral notebook or binder with notebook paper for notes, etc.).

COURSE DESCRIPTION
Learning Framework is the study and application of research and theory underlying strategies for success in college and beyond. The main competencies and skills addressed in Learning Framework are critical thinking, oral communication skills, written communication skills, strategic research and note taking, time management, wellness factors that impact learning, and attitudes/values regarding the educational process. Students will gain knowledge of and utilize the available services, support, and resources at the college in order to become successful learners at the college level.

COURSE GOALS AND OBJECTIVES
Learning Framework develops and enhances the skills and tools foundational to academic and career success. Learning Framework includes and addresses the following competencies or skills by utilizing lecture, readings, discussion, and written, oral, and active exercises:

- Knowledge of academic services and resources
- Academic and cognitive percepts such as learning theory, memory, motivation, and components of critical thought
- Applied skills such as reading, note taking and research methods needed for academic success
- Knowledge of wellness factors and the impact of stress on health and success
- Oral communication skills
- Written communication skills
- Time management and planning to complete coursework and study
- Attitudes, values, and relevance regarding learning and career goals

TEACHING STRATEGIES
Strategies may include lecture, guest speakers, class discussion, video examples, auxiliary print materials, demonstrations, group exercises, role-playing and other approaches deemed appropriate by the professor and the Behavioral Sciences Department. Students are expected to read all assigned material, participate in classroom discussion, and demonstrate competence by a written assignment and scheduled exams.

Students will be expected to engage in appropriate classroom behaviors. Talking during lecture is rude and disruptive. Side conversation is not allowed. **Repeated side discussion will result in a point deduction.** Cell phones and pagers are to be silenced. **Text messaging in class is inappropriate and not allowed.** Cell phones, hands-free devices, and MP3 players should be put away and not utilized during class period. Use of such products during class will result in a **point deduction.** Students who are disruptive will be asked to leave class for the day in addition to their point deduction. It is the student’s responsibility to advise the instructor of any extenuating circumstances within a timely manner.

ATTENDANCE POLICY: Students are expected to attend class through its entirety, take notes on material covered, participate in class discussion, and read the textbook. Habitual tardiness and leaving early is rude, unacceptable, and not allowed. Attendance is taken at the beginning of each class and students must be present when it is taken to receive credit for the day. Do not be late on test day, as exams will be given at the
beginning of class. Students who enter the class after a test has been turned in will NOT be allowed to take the exam. Once a student leaves the room on test day, they must turn in their test-complete as is. If a student will miss an exam as a result of an approved WCJC activity or sport, it is the student’s responsibility to schedule their exam with the instructor prior to the exam date.

### ASSESSMENT OF LEARNING

**Exams:** This course includes 3 exams to evaluate students on material covered within the texts and lecture. I will discuss the course outline in class to inform students of material they are expected to know for each exam. Make-up exams will be given on the same day as the final exam. Exams are worth 100 points. If you require special arrangements for taking exams and are registered with Student Services, please advise me as soon as possible before the first exam.

**Class Activities:** Throughout the semester, students will be required to complete a variety of tasks/assessments to strengthen course objectives and promote personal reflection. Class activities will include independent study as well as group work. Groups will be assigned by the instructor at the beginning of the semester. Students are responsible for completing each task by its assigned deadline to receive credit. Class activities assigned to be turned in before the end of class cannot be “made up” by students absent that class day. Some assignments will be graded for a letter grade and others will be completion.

**Written Assignment:** The research, technology, and writing requirement for this class will consist of a review of valid research on an assigned topic. This assignment is to reflect the student’s ability to research and summarize concepts in a clear, concise, and unbiased manner. Research techniques and college level writing will be supervised and discussed extensively in class and in the Learning Assistance Center. The written assignment will have a date and time deadline. **No late assignments will be accepted for any reason.** If you miss the deadline, you will automatically earn a grade of zero. Students will research the career they wish to pursue and will receive a handout with further details about the written assignment in class.

**Oral Presentation:** Students will present a group oral presentation based on an approved inspirational famous or historical person. Presentations should be 10 minutes and include a visual aid (e.g., PowerPoint, handouts, video, etc.) and presentation outline with a prepared test question over the material presented. Students will receive a handout with more details regarding this assignment.

### PSYC 1300 Grade Breakdown

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>Your Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam 1</td>
<td>100</td>
<td>_______</td>
</tr>
<tr>
<td>Exam 2</td>
<td>100</td>
<td>_______</td>
</tr>
<tr>
<td>Exam 3</td>
<td>100</td>
<td>_______</td>
</tr>
<tr>
<td>Written Assignment</td>
<td>150</td>
<td>_______</td>
</tr>
<tr>
<td>Group Oral Presentation</td>
<td>50</td>
<td>_______</td>
</tr>
<tr>
<td>Classroom Activities</td>
<td>100</td>
<td>_______</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>600</strong></td>
<td><strong>Your Total = _______</strong></td>
</tr>
</tbody>
</table>

A = 600 – 540,  B = 539 – 480,  C = 479 – 420,  D = 419 – 360,  F = 359 – below

### CLASS POLICIES

**Student Expectations**

It is the responsibility of the student to read all assigned material prior to attending class, participate in class discussions, and demonstrate competence by completing all assignments and scheduled examinations on time.
Academic honesty
Academic honesty is expected and is the rule for written work and examinations. Academic dishonesty occurs when a student submits the work or record of someone else as his own or when a student has special information for use in an evaluation activity that is not available to other students in the same activity. Cheating in any form is not allowed. Copying from others and/or using unauthorized aids/notes when taking tests is cheating.

Plagiarism on the written assignment is cheating. Plagiarism includes, but is not limited to: turning in a paper written by someone else; using someone else’s thoughts, words, or ideas without giving them credit through citations; copying and pasting information from the internet; buying a paper on-line and submitting it as your own work; using portions of another student’s paper and passing it off as your own. All written assignments will be screened for plagiarism. Any student caught cheating on an exam or using plagiarism in a written assignment will receive a grade of zero and may receive disciplinary actions from WCJC.

Final Exam Date
TTH 8:00 – 9:15 a.m. class - Final exam is Tuesday, May 12 @ 8:00 a.m.

MWF 1:00 – 1:50 p.m. class- Final exam is Wednesday, May 13 @ 12:30 p.m.

*Students must take final exam on date scheduled.

Special consideration:
Any student with a disability or special circumstance requiring academic accommodation or other consideration, in order to successfully complete the course requirements, must identify himself/herself to the instructor at the beginning of the semester, or as soon as possible, in order to discuss this matter in confidence. The WCJC counselor’s office should be consulted for Americans with Disabilities Act adaptations. Please contact the instructor for more information if needed.

The content of this syllabus and any attached materials or schedules are subject to change at the discretion of the professor.

Jodie Hutchinson  
January 15, 2015

Instructor’s Signature  
Date